



Republic of the Philippines

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

REGION X - NORTHERN MINDANAO

Km. 3, Masterson Avenue, Upper Carmen, Cagayan de Oro City

ANNUAL PROCUREMENT PLAN FOR FY 2025

☐ INDICATIVE ☐ FINAL ☒ UPDATED [Version No. 01]

PROCUREMENT PROJECT DETAILS				PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS			REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)	
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11
General Requirements										
Roll out to all Field Officers on the New Guidelines (SGLG)	LGMED	Meals and Accommodation for the conduct of Roll out to all Field Officers on the New Guidelines (SGLG)	NP-53.9 - Small Value Procurement	No	LCRB	Jan. 2025	Mar. 2025	GAA 2025 - Current Appropriation	150,000.00	
Regional Calibration (SGLG)	LGMED	Meals and Accommodation for the conduct of Regional Calibration (SGLG)	NP-53.9 - Small Value Procurement	No	LCRB	Jul. 2025	Sep. 2025	GAA 2025 - Current Appropriation	230,000.00	
SGLG National Validation	LGMED	Meals and Accommodation for the conduct of SGLG National Validation	NP-53.9 - Small Value Procurement	No	LCRB	Oct. 2025	Dec. 2025	GAA 2025 - Current Appropriation	300,000.00	
Regional Peace and Order Council Meeting	LGMED	Meals for the conduct of Regional Peace and Order Council Meeting	NP-53.10 Lease of Real Property and Venue	No	LCRB	Jan. 2025	Dec. 2025	GAA 2025 - Current Appropriation	302,600.00	
TWVG POC Meeting	LGMED	Meals for the conduct of TWVG POC Meeting	NP-53.9 - Small Value Procurement	No	LCRB	Jan. 2025	Dec. 2025	GAA 2025 - Current Appropriation	40,000.00	
LTIA Regional Awarding CY 2025	LGMED	Meals for the conduct of LTIA Regional Awarding CY 2025	NP-53.10 Lease of Real Property and Venue	Yes	LCRB	Oct. 2025	Oct. 2025	GAA 2025 - Current Appropriation	91,000.00	
CY 2025 1st Quarter Regional Inter-Agency Task Force on E-Procurement Meeting	LGMED	Meals for the conduct of CY 2025 1st Quarter Regional Inter-Agency Task Force on E-Procurement Meeting	NP-53.9 - Small Value Procurement	No	LCRB	Jan. 2025	Mar. 2025	GAA 2025 - Current Appropriation	32,500.00	
Conduct of CY 2025 1st Quarter Regional Peace and Order Council - Technical Working Group Meeting	LGMED	Meals for the conduct of CY 2025 1st Quarter Regional Peace and Order Council - Technical Working Group Meeting	NP-53.9 - Small Value Procurement	No	LCRB	Jan. 2025	Mar. 2025	GAA 2025 - Current Appropriation	26,000.00	
Localization of Magina Carta (GAD Activities)	FAD	Meals and Accommodation for the conduct of Localization of Magina Carta (GAD Activities)	NP-53.9 - Small Value Procurement	No	LCRB	Jan. 2025	Dec. 2025	GAA 2025 - Current Appropriation	759,050.00	
conduct of FAD CY 2024 2nd Semester Accomplishments Discussion Session	FAD	Meals for the conduct of FAD CY 2024 2nd Semester Accomplishments Discussion Session	NP-53.9 - Small Value Procurement	No	LCRB	Jan. 2025	Mar. 2025	GAA 2025 - Current Appropriation	19,500.00	

BAC Meetings/Activities	FAD	Meals for the conduct of BAC Meetings/Activities	NP-53.9 - Small Value Procurement	No	LCRB				GAA 2025 - Current Appropriation	40,000.00	
conduct of 1st Planning Meeting/Conference of FY 2025		Meals for the conduct of 1st Planning Meeting/Conference of FY 2025	NP-53.9 - Small Value Procurement	No	LCRB			Jan. 2025	GAA 2025 - Current Appropriation	32,000.00	
conduct of CY 2025 Learning and Development	ORD	Meals for the conduct of CY 2025 Learning and Development	NP-53.10 Lease of Real Property and Venue	Yes	LCRB			Jan. 2025	GAA 2025 - Current Appropriation	329,200.00	
Parangal Validation and Meetings	FAD	Meals for the conduct of Parangal Validation and Meetings	NP-53.9 - Small Value Procurement	No	LCRB			Jan. 2025	GAA 2025 - Current Appropriation	90,000.00	
COA Exit Conference	FAD	Meals for the conduct of COA Exit Conference	NP-53.9 - Small Value Procurement	No	LCRB			Jan. 2025	GAA 2025 - Current Appropriation	33,000.00	
Parangal Awards Night CY 2025	FAD	Meals and Accommodation for the conduct of Parangal Awards Night CY 2025	NP-53.10 Lease of Real Property and Venue	Yes	LCRB			Jan. 2025	GAA 2025 - Current Appropriation	700,000.00	
Financial Conference 2025	FAD	Meals and Accommodation for the conduct of Financial Conference 2025	NP-53.10 Lease of Real Property and Venue	No	LCRB			Apr. 2025	GAA 2025 - Current Appropriation	150,000.00	
Retreat/Recollection	FAD	Meals for the conduct of Retreat/Recollection	NP-53.10 Lease of Real Property and Venue	No	LCRB			Apr. 2025	GAA 2025 - Current Appropriation	85,000.00	
Team Building	FAD	Meals for the conduct of Team Building	NP-53.10 Lease of Real Property and Venue	No	LCRB			Jul. 2025	GAA 2025 - Current Appropriation	400,000.00	
Drugs and Medicines	FAD	Supply and Delivery of Drugs and Medicines	NP-53.9 - Small Value Procurement	No	LCRB			Jan. 2025	GAA 2025 - Current Appropriation	6,000.00	
Fuel, Oil & Lubricants	FAD	Fuel, Oil & Lubricants for DILG 10 Vehicles	Purchase of Petroleum Fuel, Oil and Lubricant (POL)	No				Jan. 2025	GAA 2025 - Current Appropriation	910,200.00	
Water	FAD	for DILG 10 Office	Direct Contracting	No				Jan. 2025	GAA 2025 - Current Appropriation	260,700.00	
Electricity	FAD	for DILG 10 Office	Direct Contracting	No				Jan. 2025	GAA 2025 - Current Appropriation	2,108,516.00	
Postage and Courier Services	FAD	for DILG 10 Office	SVP	No	LCRB			Jan. 2025	GAA 2025 - Current Appropriation ¹	86,800.00	
Mobile	RCTU	for DILG 10 Office	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	No				Jan. 2025	GAA 2025 - Current Appropriation	254,000.00	
Telephonic/Landline Subscription	RCTU	for DILG 10 Office	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	No				Jan. 2025	GAA 2025 - Current Appropriation	810,212.00	
Internet Subscription	RCTU	for DILG 10 Office	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	No				Jan. 2025	GAA 2025 - Current Appropriation	124,818.00	
Cable Subscription	RCTU	for DILG 10 Office	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	No				Jan. 2025	GAA 2025 - Current Appropriation	117,000.00	

Newspaper Subscription	FAD		for DILG 10 Office	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	No				Jan. 2025	Dec. 2025	GAA 2025 - Current Appropriation	2,110.00	
Notarial Fee	FAD		for DILG 10 Documents	SVP	No	LCRB			Jan. 2025	Dec. 2025	GAA 2025 - Current Appropriation	42,050.00	
Security Services	FAD		for DILG 10 Office	SVP	No	LCRB			Jan. 2025	Dec. 2025	GAA 2025 - Current Appropriation	673,000.00	
Building Maintenance	FAD		for DILG 10 Office	SVP	No	LCRB			Jan. 2025	Dec. 2025	GAA 2025 - Current Appropriation	1,743,000.00	
Vehicle Change Oil	FAD		for DILG 10 Vehicles	SVP	No	LCRB			Jan. 2025	Dec. 2025	GAA 2025 - Current Appropriation	257,550.00	
Tires			for DILG 10 Vehicles	SVP	No	LCRB			Jan. 2025	Dec. 2025	GAA 2025 - Current Appropriation	263,564.00	
Printing and Publication Expenses	FAD/ORD		for DILG 10 Annual Report	SVP	No	LCRB			Jan. 2025	Dec. 2025	GAA 2025 - Current Appropriation	196,350.00	
80 Transparent Maps, Paper Bags	LGMD		Tokens for RPDC Meetings for CY 2025 1st Quarter	SVP	No	LCRB			Jan. 2025	Jan. 2025	GAA 2025 - Current Appropriation	30,800.00	
Plaques	ORD		Plaques for Local Government Code Month Youth Activities	SVP	No	LCRB			Sep. 2025	Oct. 2025	GAA 2025 - Current Appropriation	6,200.00	
Alternator Drive, Front Brakepads, Coolant Pink, Brake Fluids	FAD		Spareparts for Toyota Innova Plate# NAB 5037 assigned in DILG Regional Office	SVP	No	LCRB			Oct. 2025	Nov. 2025	GAA 2025 - Current Appropriation	3,800.00	
Car Accessories	FAD		Car Accessories for Isuzu D-Max Plate# SKB-2703	SVP	No	LCRB			Nov. 2025	Dec. 2025	GAA 2025 - Current Appropriation	86,218.00	
Rotor Disc & Brakepads	FAD		Spareparts for Mitsubishi Strada assigned at DILG Mis. Occ.	SVP	No	LCRB			Nov. 2025	Dec. 2025	GAA 2025 - Current Appropriation	12,400.00	
Headlight Bulb w/ Installation	FAD		Headlight for Toyota Hilux Plate# SKB-5425	SVP	No	LCRB			Dec. 2025	Dec. 2025	GAA 2025 - Current Appropriation	6,390.00	
Rotor Disc	FAQ		Rotor Disc for Toyota Commuter Plate# SKB-1234 assigned at DILG Regional Office	SVP	No	LCRB			Dec. 2025	Dec. 2025	GAA 2025 - Current Appropriation	1,320.00	
750pcs. Lanyard, Totebags/ Sign pens/ LGA Notebook for NEO Plus Activity	LGCD		for the conduct of NEO Plus	SVP	No	LCRB			Jun. 2025	Aug. 2025	Trust Fund	374,550.00	
2024 Regional SubdayBAYAN Awards	PDMU		Meals for the conduct of 2024 Regional SubdayBAYAN Awards	Leave of Venue	No	LCRB			Sep. 2025	Oct. 2025	MEALGU	83,200.00	
Youth's Choice: "A Drug-Free Life" Engagement Program cum Local Government Code (LGC) Month Youth Activities	LGMD		Meals for the conduct of Youth's Choice: "A Drug-Free Life" Engagement Program cum Local Government Code (LGC) Month Youth Activities	SVP	No	LCRB			Oct. 2025	Nov. 2025	GAA 2025 - Current Appropriation	185,000.00	
National Youth Summit 2025	LGCD		Meals and Accommodation for the conduct of National Youth Summit 2025	Leave of Venue	No	LCRB			Sep. 2025	Oct. 2025	GAA 2025 - Current Appropriation	645,000.00	

RIDS for CSOs - Refresher/Orientation Course for Civil Society Organizations (CSO) Desk Officers	LGCCD	Meals and Accommodation for the conduct of RIDS for CSOs - Refresher/Orientation Course for Civil Society Organizations (CSO) Desk Officers	Lease of Venue	No	LCRB	Sep. 2025	Oct. 2025	GAA 2025 - Current Appropriation	378,400.00		
Preparatory Course on NEO CapDev Activities and Consultation Workshop for the Enhancement of Capacity Development Agenda	LGCCD	Meals and Accommodation for the conduct of Preparatory Course on NEO CapDev Activities and Consultation Workshop for the Enhancement of Capacity Development Agenda	Lease of Venue	No	LCRB	Jun. 2025	Aug. 2025	Trust Fund	316,900.00		
Training for the Infrastructure Audit in Region 10	POMU	Meals for the conduct of Training for the Infrastructure Audit in Region 10	SVP	No	LCRB	Aug. 2025	Oct. 2025	GAA 2025 - Current Appropriation	165,000.00		
Kalinaw sa Amihang Mindanaw: FR & Peace Builders Summit cum Demilitarization of Turned-in Firearms	LGMED	Meals for the conduct of Kalinaw sa Amihang Mindanaw: FR & Peace Builders Summit cum Demilitarization of Turned-in Firearms	SVP	No	LCRB	Aug. 2025	Sep. 2025	GAA 2025 - Current Appropriation	73,500.00		
Kalinaw sa Amihang Mindanaw: FR & Peace Builders Summit cum Demilitarization of Turned-in Firearms	LGMED	Meals and Accommodation for the conduct of Kalinaw sa Amihang Mindanaw: FR & Peace Builders Summit cum Demilitarization of Turned-in Firearms	Lease of Venue	No	LCRB	Aug. 2025	Sep. 2025	GAA 2025 - Current Appropriation	447,050.00		
NEO Plus Program: Transformative Leadership for Good Governance: Introductory Course for Newly Minted Officials - Misamis Oriental LGU Batch	LGCCD	Meals and Accommodation for the conduct of NEO Plus Program: Transformative Leadership for Good Governance: Introductory Course for Newly Minted Officials - Misamis Oriental LGU Batch	Lease of Venue	No	LCRB	Jul. 2025	Sep. 2025	Trust Fund	1,012,200.00		
Newly-Elected Officials Performing Leadership for Uplifting Service (NEO PLUS) Program: Transformative Leadership for Elevated Governance: Refresher Course for Re-Elected Local Officials	LGCCD	Meals and Accommodation for the conduct of Newly-Elected Officials Performing Leadership for Uplifting Service (NEO PLUS) Program: Transformative Leadership for Elevated Governance: Refresher Course for Re-Elected Local Officials	Lease of Venue	No	LCRB	Jul. 2025	Sep. 2025	Trust Fund	3,567,800.00		
Orientation of Newly Elected Officials 2025: Accelerating Development through Infrastructure Governance	POMU	Meals for the conduct of Orientation of Newly Elected Officials 2025: Accelerating Development through Infrastructure Governance	Lease of Venue	No	LCRB	Aug. 2025	Sep. 2025	GAA 2025 - Current Appropriation	242,000.00		
DILG Regional Office Team Building	FAD	Meals for the conduct of DILG Regional Office Team Building	SVP	No	LCRB	Jun. 2025	Jul. 2025	GAA 2025 - Current Appropriation	116,400.00		
Re-echo Session on the Conducted Coaches' Training on Results-Based Monitoring and Evaluation (RBME) for WASH	POMU	Meals for the conduct of Re-echo Session on the Conducted Coaches' Training on Results-Based Monitoring and Evaluation (RBME) for WASH	SVP	No	LCRB	Jun. 2025	Jul. 2025	GAA 2025 - Current Appropriation	72,000.00		

2 units Smart Standee AD Player	RICTU	Supply and Delivery of 2 units Smart Standee AD Player for DILG Regional Office 10 use	SVP	No	LCRB	Jun. 2025	Dec. 2025	GAA 2025 - Current Appropriation	125,000.00	
Kyocera Toner	LGMED	Supply and Delivery of Kyocera Toner for the Conduct of RPOC Full Council Meeting	Direct Contracting	No		Feb. 2025	Mar. 2025	GAA 2025 - Current Appropriation	30,332.00	
3 Smart TV 55", 3 Projector 3LCD 3300 Lumens, 7 all-in-one Ink Tank Printer, 10 UPS, 2 DSLR Camera, 1 15TB HDD Hard Drive SATA	RICTU	Supply and Delivery of 3 Smart TV 55", 3 Projector 3LCD 3300 Lumens, 7 all-in-one Ink Tank Printer, 10 UPS, 2 DSLR Camera, 1 15TB HDD Hard Drive SATA for DILG Regional Office 10 use	SVP	No	LCRB	May 2025	Dec. 2025	GAA 2025 - Current Appropriation	352,000.00	
Training on Local Asset Management System	PDWU	Meals for the Training on Local Asset Management System	SVP	No	LCRB	May 2025	Jun. 2025	GAA 2025 - Current Appropriation	159,800.00	
LGDD-PDMU Mid-year Evaluation & Assessment	PDWU	Meals for the conduct of LGDD-PDMU Mid-year Evaluation & Assessment	SVP	No	LCRB	Aug. 2025	Sep. 2025	GAA 2025 - Current Appropriation	71,400.00	
FY 2025 Third Party Quarter Program Implementation Dialogue	PDWU	Meals for the conduct of FY 2025 Third Party Quarter Program Implementation Dialogue	Lease of Venue	No	LCRB	Oct. 2025	Oct. 2025	MEALGU	11,000.00	
Local Government Code Month Youth Activities	ORD	Meals for the conduct of Local Government Code Month Youth Activities	SVP	No	LCRB	Oct. 2025	Oct. 2025	GAA 2025 - Current Appropriation	28,500.00	
SGLG and ARTA Revitalization for LGU Commodore	LGDD	Meals and Accommodation for the conduct of SGLG and ARTA Revitalization for LGU Commodore	Lease of Venue	No	LCRB	Aug. 2025	Oct. 2025	GAA 2025 - Current Appropriation	298,800.00	
PSCP Formulation Workshop	LGDD	Meals and Accommodation for the conduct of PSCP Formulation Workshop	Lease of Venue	No	LCRB	Sep. 2025	Oct. 2025	Trust Fund	134,800.00	
ICAD Advocacy Cluster for the 3rd and 4th Qtr Meeting for CY 2025	LGMED	Meals for the conduct of ICAD Advocacy Cluster for the 3rd and 4th Qtr Meeting for CY 2025	SVP	No	LCRB	Aug. 2025	Dec. 2025	GAA 2025 - Current Appropriation	32,500.00	
Pre-Consultation Workshop and Meeting with MOA Signing with USTP as LRI for the 1st LGC Revamp	LGDD	Meals Pre-Consultation Workshop and Meeting with MOA Signing with USTP as LRI for the 1st LGC Revamp	SVP	No	LCRB	Dec. 2025	Dec. 2025	GAA 2025 - Current Appropriation	52,800.00	
Training on Structural Analysis and Design (STAAD)	PDWU	Meals for the conduct of Training on Structural Analysis and Design (STAAD)	SVP	No	LCRB	Nov. 2025	Dec. 2025	MEALGU	125,000.00	
LGMED Year-End Performance Review on CAPEACE	LGMED	Meals for the conduct of LGMED Year-End Performance Review on CAPEACE	Lease of Venue	No	LCRB	Nov. 2025	Dec. 2025	GAA 2025 - Current Appropriation	50,750.00	
ORD Year-End Performance Evaluation, Assessment and Strategic Planning	ORD	Meals for the conduct of ORD Year-End Performance Evaluation, Assessment and Strategic Planning	Lease of Venue	No	LCRB	Nov. 2025	Dec. 2025	MEALGU	235,950.00	
Strategic Planning on LGSP/Other Projects and IPOR Targets for CY 2026	PDWU	Meals for the conduct of Strategic Planning on LGSP/Other Projects and IPOR Targets for CY 2026	Lease of Venue	No	LCRB	Nov. 2025	Dec. 2025	MEALGU	58,000.00	
Procurement of Motor Vehicle	FAD	Procurement of Motor Vehicle - 4x4 Pickups	Public Bidding	No	LCRB	Jun. 2026	Oct. 2025	GAA 2025 - Current Appropriation	1,800,000.00	
ICT Equipment	RICTU	Supply and Delivery of ICT Equipment under Office Productivity FY 2025	Public Bidding	No	LCRB	Jun. 2026	Oct. 2025	GAA 2025 - Current Appropriation	2,662,000.00	

Construction of DILG X Local Governance Regional Resource Training Center	FAD	Construction of DILG X Local Governance Regional Resource Training Center	Public Bidding	Yes	LCRB	Oct. 2024	Jan. 2025	GAA 2025 - Current Appropriation	82,488,303.00	
Construction of Covered Court Stage	FAD	Construction of Covered Court Stage	Public Bidding	No	LCRB	Feb. 2025	Dec. 2025	GAA 2025 - Current Appropriation	1,577,433.00	
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009										
NGPA Caravan 2025 for Provincial Offices	FAD	Meals for the conduct NGPA Caravan 2025 for Provincial Offices	Direct Acquisition	No		Oct. 2025	Nov. 2025	GAA 2025 - Current Appropriation	125,000.00	
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)										
Office Supplies Available in PS-DBM	various Division	Procurement of Office Supplies	Agency-to-Agency	No	Lowest Calculated Responsive Bid or LCRB	Jan. 2025	Dec. 2025	GAA 2026 - Current Appropriation	1,250,210.03	

Total Amount of Estimated Budget for EPA Projects: 64,295,000.00
Total Amount of CSEs to be purchased from PS-DBM: 1,250,210.03
Total Amount of Estimated Budget: 91,194,225.03

Prepared by:

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JONEE WATY AMOR
Signature over Printed Name

Administrative Officer V
Bids and Awards Committee Secretariat

Date: 1/30/26

HLC
HAZEL L. OCCENA
Signature over Printed Name

Division Chief, LGCDD
Bids and Awards Committee Chairperson

Date: 1/30/26

Approved by:

BC
BRUCE COLAO, CESO V
Signature over Printed Name

Regional Director
Head of the Procuring Entity

Date: 1/30/26