

## DILG MISAMIS ORIENTAL Indicative Annual Procurement Plan FY 2024

| Code (PAP)  | Procurement Project                   | PMO/<br>End-User | Is this an<br>Early<br>Procurement<br>Activity?<br>(Yes/No) | Mode of Procurement                                                                                     | Schedule for Each Procurement Activity |                               |                     |                     | Source<br>of Funds | Estimated Budget (Php) |            |    | Remarks<br>(brief<br>description of<br>Project) |
|-------------|---------------------------------------|------------------|-------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|----------------------------------------|-------------------------------|---------------------|---------------------|--------------------|------------------------|------------|----|-------------------------------------------------|
|             |                                       |                  |                                                             |                                                                                                         | Advertisement/Posting<br>of IB/REI     | Submission/Opening of<br>Bids | Notice of Award     | Contract Signing    |                    | Total                  | MOOE       | CO |                                                 |
| 50203020 00 | MDS CHECKS                            | DILG MISOR       | NO                                                          | Direct Contracting                                                                                      | 2nd quarter                            | 2nd quarter                   | 2nd quarter         | 2nd quarter         | GoP                | 8,400.00               | 8,400.00   |    |                                                 |
|             | <b>PRINTING SERVICES</b>              |                  |                                                             |                                                                                                         |                                        |                               |                     |                     |                    |                        |            |    |                                                 |
| 50299020 00 | org chart                             | DILG MISOR       | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | 1st quarter                            | 1st quarter                   | 1st quarter         | 1st quarter         | GoP                | 500.00                 | 500.00     |    |                                                 |
| 50299020 00 | tarp-team con                         | DILG MISOR       | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | quarterly                              | quarterly                     | quarterly           | quarterly           | GoP                | 5,400.00               | 5,400.00   |    |                                                 |
| 50299020 00 | tarp-team building                    | DILG MISOR       | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | 2nd quarter                            | 2nd quarter                   | 2nd quarter         | 2nd quarter         | GoP                | 450.00                 | 450.00     |    |                                                 |
| 50299020 00 | plaques                               | DILG MISOR       | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | 4th quarter                            | 4th quarter                   | 4th quarter         | 4th quarter         | GoP                | 4,550.00               | 4,550.00   |    |                                                 |
| 50299020 00 | org. chart                            | DILG CDO         | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | 1st and 3rd quarter                    | 1st and 3rd quarter           | 1st and 3rd quarter | 1st and 3rd quarter | GoP                | 820.00                 | 820.00     |    |                                                 |
| 50299020 00 | citizens charter                      | DILG CDO         | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | 1st and 3rd quarter                    | 1st and 3rd quarter           | 1st and 3rd quarter | 1st and 3rd quarter | GoP                | 1,900.00               | 1,900.00   |    |                                                 |
| 50299020 00 | quality policy                        | DILG CDO         | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | 1st and 3rd quarter                    | 1st and 3rd quarter           | 1st and 3rd quarter | 1st and 3rd quarter | GoP                | 110.00                 | 110.00     |    |                                                 |
| 50299020 00 | DILG Vision                           | DILG CDO         | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | 1st and 3rd quarter                    | 1st and 3rd quarter           | 1st and 3rd quarter | 1st and 3rd quarter | GoP                | 130.00                 | 130.00     |    |                                                 |
| 50299020 00 | DILG Mandate, Mission & shared values | DILG CDO         | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | 1st and 3rd quarter                    | 1st and 3rd quarter           | 1st and 3rd quarter | 1st and 3rd quarter | GoP                | 390.00                 | 390.00     |    |                                                 |
| 50299020 00 | other IEC's                           | DILG CDO         | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | 1st and 3rd quarter                    | 1st and 3rd quarter           | 1st and 3rd quarter | 1st and 3rd quarter | GoP                | 2,100.00               | 2,100.00   |    |                                                 |
|             | <b>REPAIRS</b>                        |                  |                                                             |                                                                                                         |                                        |                               |                     |                     |                    |                        |            |    |                                                 |
| 50213050 02 | repairs-office equipment              | DILG MISOR       | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | quarterly                              | quarterly                     | quarterly           | quarterly           | GoP                | 6,000.00               | 6,000.00   |    |                                                 |
| 50213050 02 | repairs-office equipment              | DILG GINGOOD     | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | quarterly                              | quarterly                     | quarterly           | quarterly           | GoP                | 5,999.84               | 5,999.84   |    |                                                 |
| 50213050 02 | repairs-office equipment              | DILG EL SAL      | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | quarterly                              | quarterly                     | quarterly           | quarterly           | GoP                | 5,999.84               | 5,999.84   |    |                                                 |
| 50213050 02 | repairs-office equipment              | DILG CDO         | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | quarterly                              | quarterly                     | quarterly           | quarterly           | GoP                | 5,999.84               | 5,999.84   |    |                                                 |
| 50213040 01 | repairs-building                      | DILG MISOR       | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | quarterly                              | quarterly                     | quarterly           | quarterly           | GoP                | 5,999.84               | 5,999.84   |    |                                                 |
| 50213040 01 | repairs-building                      | DILG GINGOOD     | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | quarterly                              | quarterly                     | quarterly           | quarterly           | GoP                | 5,999.84               | 5,999.84   |    |                                                 |
|             | <b>TRAININGS</b>                      |                  |                                                             |                                                                                                         |                                        |                               |                     |                     |                    |                        |            |    |                                                 |
| 50202010 02 | Team Conference                       | DILG MISOR       | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | 1st-4th quarter                        | 1st-4th quarter               | 1st-4th quarter     | 1st-4th quarter     | GoP                | 198,900.00             | 198,900.00 |    |                                                 |
| 50202010 02 | Team Conference                       | DILG MISOR       | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | 1st quarter                            | 1st quarter                   | 1st quarter         | 1st quarter         | GoP                | 35,100.00              | 35,100.00  |    |                                                 |
| 50202010 02 | Team Conference                       | DILG CDO         | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | 1st-4th quarter                        | 1st-4th quarter               | 1st-4th quarter     | 1st-4th quarter     | GoP                | 30,000.00              | 30,000.00  |    |                                                 |
| 50202010 02 | Team Building                         | DILG MISOR       | YES                                                         | NP-53.10 Lease of Real Property and Venue                                                               | 2nd quarter                            | 2nd quarter                   | 2nd quarter         | 2nd quarter         | GoP                | 117,000.00             | 117,000.00 |    |                                                 |
| 50202010 02 | Team Building                         | DILG CDO         | YES                                                         | NP-53.10 Lease of Real Property and Venue                                                               | 3rd quarter                            | 3rd quarter                   | 3rd quarter         | 3rd quarter         | GoP                | 15,000.00              | 15,000.00  |    |                                                 |
|             | <b>UTILITIES</b>                      |                  |                                                             |                                                                                                         |                                        |                               |                     |                     |                    |                        |            |    |                                                 |
| 50205030 00 | Internet Subscription Expenses        | DILG MISOR       | NO                                                          | Direct Contracting                                                                                      | 1st-4th quarter                        | 1st-4th quarter               | 1st-4th quarter     | 1st-4th quarter     | GoP                | 33,599.94              | 33,599.94  |    |                                                 |
| 50205030 00 | Internet Subscription Expenses        | DILG GINGOOD     | NO                                                          | Direct Contracting                                                                                      | 1st-4th quarter                        | 1st-4th quarter               | 1st-4th quarter     | 1st-4th quarter     | GoP                | 17,985.00              | 17,985.00  |    |                                                 |
| 50205030 00 | Internet Subscription Expenses        | DILG CDO         | NO                                                          | Direct Contracting                                                                                      | 1st-4th quarter                        | 1st-4th quarter               | 1st-4th quarter     | 1st-4th quarter     | GoP                | 61,090.80              | 60,190.80  |    |                                                 |
|             | <b>WATER EXPENSE</b>                  |                  |                                                             |                                                                                                         |                                        |                               |                     |                     |                    |                        |            |    |                                                 |
| 50204010 00 | Water Refill                          | DILG MISOR       | NO                                                          | NP-53.9 - Small Value Procurement                                                                       | 1st-4th quarter                        | 1st-4th quarter               | 1st-4th quarter     | 1st-4th quarter     | GoP                | 7,920.00               | 7,200.00   |    |                                                 |
| 50204010 00 | COWD                                  | DILG MISOR       | NO                                                          | Direct Contracting                                                                                      | 1st-4th quarter                        | 1st-4th quarter               | 1st-4th quarter     | 1st-4th quarter     | GoP                | 6,177.60               | 6,177.60   |    |                                                 |
|             | <b>ELECTRICITY EXPENSE</b>            |                  |                                                             |                                                                                                         |                                        |                               |                     |                     |                    |                        |            |    |                                                 |
| 50204020 00 | Electricity Expenses                  | DILG MISOR       | NO                                                          | Direct Contracting                                                                                      | 1st-4th quarter                        | 1st-4th quarter               | 1st-4th quarter     | 1st-4th quarter     | GoP                | 210,672.00             | 210,672.00 |    |                                                 |
| 50204020 00 | Electricity Expenses                  | DILG GINGOOD     | NO                                                          | Direct Contracting                                                                                      | 1st-4th quarter                        | 1st-4th quarter               | 1st-4th quarter     | 1st-4th quarter     | GoP                | 82,799.90              | 82,799.90  |    |                                                 |
|             | <b>FUEL</b>                           |                  |                                                             |                                                                                                         |                                        |                               |                     |                     |                    |                        |            |    |                                                 |
| 50203090 00 | Fuel, Oil and Lubricants Expenses     | DILG MISOR       | NO                                                          | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets | 1st-4th quarter                        | 1st-4th quarter               | 1st-4th quarter     | 1st-4th quarter     | GoP                | 149,030.00             | 149,030.00 |    |                                                 |
| 50215020 00 | Fidelity Bond Premium                 | DILG MISOR       | NO                                                          | Direct Contracting                                                                                      | 2nd quarter                            | 2nd quarter                   | 2nd quarter         | 2nd quarter         | GoP                | 7,500.00               | 7,500.00   |    |                                                 |

Prepared By:

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