


Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT - BUKIDNON**  
 DILG Building, Capitol Compound, Malaybalay City, Bukidnon  
**INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2025**

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>Accountable Forms</b>													
50203020 00	Procurement of Check Books	DILG Bukidnon - FAS	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	9,000.00	9,000.00	0	Annual procurement of MDS Checks
<b>Drugs and Medicine</b>													
50203070 00	Drugs and Medicine	DILG Bukidnon - FAS	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	1,000.00	1,000.00	0	Drugs and medicines for DILG Bukidnon Medicine Kit
<b>Fidelity Bond Premium</b>													
50215020 00	Fidelity Bond Premium	DILG Bukidnon - FAS	NO	Direct Contracting	1st and 4th Quarter	1st and 4th Quarter	1st and 4th Quarter	1st and 4th Quarter	GoP	6,750.00	6,750.00	0	Fidelity Bond Premium of the Provincial Director and Disbursing Officer
<b>Fuel, Oil and Lubricants Expenses</b>													
50203090 00	Fuel, Oil and Lubricants Expenses	DILG Bukidnon - FAS	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	164,000.00	164,000.00	0	Fuel, Oil and Lubricant Expenses of the DILG Bukidnon Service Vehicle
50203090 00	Fuel, Oil and Lubricants Expenses	DILG Bukidnon - FAS	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	12,000.00	12,000.00	0	Fuel, Oil and Lubricant Expenses of the DILG Bukidnon Service Vehicle
<b>Internet Subscription Expenses</b>													
50205030 00	Internet Subscription Expense	DILG Bukidnon - FAS	NO	Direct Contracting	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	24,000.00	24,000.00	0	Internet Subscription Expense of DILG Bukidnon
50205030 00	Internet Subscription Expense	DILG Valencia City	NO	Direct Contracting	1st-2nd Quarter	1st-2nd Quarter	1st-2nd Quarter	1st-2nd Quarter	GoP	24,000.00	24,000.00	0	Internet Subscription Expense of DILG Valencia City
<b>Medical, Dental &amp; Laboratory Expenses</b>													
50203080 00	Medical, Dental & Laboratory Expenses	DILG Bukidnon - FAS	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	1,000.00	1,000.00	0	Medical, Dental & Laboratory Supplies of DILG Bukidnon
<b>Other General Services</b>													
50212990 99	Other General Services	DILG Bukidnon - FAS	NO	Direct Contracting	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	184,942.80	184,942.80	0	Salary of one (1) COS of DILG Bukidnon
50212990 99	Other General Services	DILG Bukidnon - FAS	NO	Direct Contracting	4th Quarter	4th Quarter	4th Quarter	4th Quarter	GoP	5,000.00	5,000.00	0	Gratuity Pay of one (1) COS of DILG Bukidnon
<b>Other Supplies &amp; Materials Expenses</b>													
50203990 00	Other Supplies & Materials Expenses	DILG Bukidnon	NO	NP-53.9 - Small Value Procurement	1st-2nd Quarter	1st-2nd Quarter	1st-2nd Quarter	1st-2nd Quarter	GoP	15,000.00	15,000.00	0	Supplies and materials for the GAD Corner: Mini Shelf (For Display of IEC materials), Styro Foam, Balloon,
<b>Printing and Publication Expenses</b>													
50299020 00	Tarpaulin	DILG Bukidnon	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	6,000.00	6,000.00	0	Tarpaulin printing for the conduct of activities
50299020 00	Plaques of Recognition	DILG Bukidnon	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	6,000.00	6,000.00	0	Plaque of Recognition for awarding activities
<b>Repair and Maintenance</b>													
50213040 01	Repair and Maintenance - Building	DILG Bukidnon - FAS	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	6,000.00	6,000.00	0	Various repair and maintenance for the DILG Bukidnon Building
50213050 02	Repair and Maintenance - Office Equipment	DILG Bukidnon - FAS	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	6,000.00	6,000.00	0	General cleaning, repairs, replacement of parts of all equipments of the DILG Bukidnon
50213050 02	Repair and Maintenance - Office Equipment	DILG Malaybalay	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	6,000.00	6,000.00	0	General cleaning, repairs, replacement of parts of all equipments of the DILG Malaybalay City
50213050 02	Repair and Maintenance - Office Equipment	DILG Valencia	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	6,000.00	6,000.00	0	General cleaning, repairs, replacement of parts of all equipments of the DILG Valencia City
50213060 01	Repair and Maintenance - Motor Vehicles	DILG Bukidnon - FAS	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	6,000.00	6,000.00	0	Periodic maintenance and replacement of all parts of the DILG Bukidnon service vehicle
<b>Training Expenses</b>													
50202010 02	Accommodation, venue and catering Services for the conduct of Team Conference	DILG Bukidnon - FAS	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	240,000.00	240,000.00	0	Accommodation, venue and catering Services for the conduct of the Team Conference
50202010 02	Accommodation, venue and catering Services for the conduct of Team Building	DILG Bukidnon - FAS	YES	NP-53.10 Lease of Real Property and Venue	N/A	January 2024	January 2024	January 2024	GoP	120,000.00	120,000.00	0	Accommodation, venue and catering Services for the conduct of the Team Building
50202010 02	Accommodation, venue and catering Services for the conduct of Team Building (Year End)	DILG Bukidnon - FAS	NO	NP-53.10 Lease of Real Property and Venue	4th Quarter	4th Quarter	4th Quarter	4th Quarter	GoP	80,000.00	80,000.00	0	Accommodation, venue and catering Services for the conduct of the Team Building (Year-end)

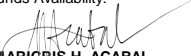
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					Total						MOOE	CO		
<b>Travelling Expenses</b>														
50201010 00	Travelling Expenses	DILG Bukidnon	NO	Direct Contracting	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	352,800.00	352,800.00	0	Travelling expenses of DILG Bukidnon personnel	
50201010 00	Travelling Expenses	DILG Malaybalay	NO	Direct Contracting	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	18,000.00	18,000.00	0	Travelling expenses of DILG Malaybalay City CLGOO	
50201010 00	Travelling Expenses	DILG Valencia	NO	Direct Contracting	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	18,000.00	18,000.00	0	Travelling expenses of DILG Valencia City CLGOO	
<b>Telephone Mobile Expenses</b>														
50205020 01	Telephone Mobile Expenses	DILG Bukidnon	NO	Direct Contracting	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	183,600.00	183,600.00	0	Telephone mobile expenses of DILG Bukidnon personnel	
50205020 01	Telephone Mobile Expenses	DILG Malaybalay	NO	Direct Contracting	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	7,200.00	7,200.00	0	Telephone mobile expenses of DILG Malaybalay CLGOO	
50205020 01	Telephone Mobile Expenses	DILG Valencia	NO	Direct Contracting	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	GoP	3,600.00	3,600.00	0	Telephone mobile expenses of DILG Valencia CLGOO	

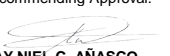
Prepared By:

  
**CRESTINE JEAN V. NESNIA**  
 Administrative Assistant II/BAC Secretariat

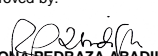
Funds Availability:

  
**MARICRIS H. ACABAL**  
 Administrative Assistant II/Accounting Clerk

Recommending Approval:

  
**JAY NIEL C. ANASCO**  
 Program Manager/BAC Chairman

Approved by:

  
**RHONA PEDRAZA-ABADILLA**  
 Provincial Director/HOPE