



**Department of the Interior and Local Government 10 - Lanao del Norte**

**Indicative Annual Procurement Plan for FY 2025**

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50202010 02	Fieldmens Conference, Live Out	FAD	NO	NP-53.9 - Small Value Procurement	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	210,000.00	210,000.00	0	Meetings
50202010 02	Team Building for CY 2025	FAD	YES	NP-53.10 Lease of Real Property and Venue	N/A	January 2025	January 2025	January 2025	GoP	105,000.00	105,000.00	0	Teamwork Activities
50202010 02	Year End Activity	FAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	December 2025	December 2025	December 2025	GoP	70,000.00	70,000.00	0	Year-End Assessment for CY 2025
50202010 02	Monthly Staff Meeting - DILG ILIGAN CITY	FAD	NO	NP-53.9 - Small Value Procurement	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	30,000.00	30,000.00	0	Meetings
50202010 02	Team Building for CY 2025 - DILG ILIGAN CITY	FAD	NO	NP-53.10 Lease of Real Property and Venue		2nd Quarter	2nd Quarter	2nd Quarter	GoP	15,000.00	15,000.00	0	Teamwork Activities
	<b>PRINTING SERVICES</b>												
50299020 00	4 by 8 with graphic design	FAD	NO	NP-53.9 - Small Value Procurement	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	6,000.00	6,000.00	0	Tarp for conference and team building
50299020 00	PISU Information Materials	FAD	NO	NP-53.9 - Small Value Procurement	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	6,000.00	6,000.00	0	
50299020 00	4 by 8 with graphic design DILG ILIGAN CITY	FAD	NO	NP-53.9 - Small Value Procurement	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	3,000.00	3,000.00	0	Tarp for trainings - DILG ILIGAN CITY
50299020 00	Other information materials	FAD	NO	NP-53.9 - Small Value Procurement	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	3,000.00	3,000.00	0	For DILG ILIGAN CITY Office use
	<b>UTILITIES AND MANDATORY SERVICES</b>												
50205030 00	Internet - DILG Lanao del Norte	FAD	NO	Direct Contracting	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	32,400.00	32,400.00	0	For DILG LDN Provincial Office use
50204010 00	Water	FAD	NO	NP-53.9 - Small Value Procurement	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	5,850.00	5,850.00	0	For DILG LDN Provincial Office use
50204020 00	Electricity	FAD	NO	Direct Contracting	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	240,000.00	240,000.00	0	For DILG LDN Provincial Office use
50205030 00	Internet - DILG Iligan City	FAD	NO	Direct Contracting	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	31,200.00	31,200.00	0	For DILG ILIGAN CITY Office use
	<b>REPAIR AND MAINTENANCE</b>												
50213040 01	Building Facilities (In Charge of Requesting; End user)	FAD	NO	NP-53.9 - Small Value Procurement	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	12,000.00	12,000.00	0	For DILG LDN Provincial Office use
50213050 02	Office Equipment ( Aircon Cleaning)	FAD	NO	NP-53.9 - Small Value Procurement	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	12,000.00	12,000.00	0	For DILG LDN Provincial Office use
50213060 01	Motor Vehicle (Tire Vulcanizing, Change Battery and etc.)	FAD	NO	NP-53.9 - Small Value Procurement	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	6,000.00	6,000.00	0	For DILG LDN Provincial Vehicle use
50215020 00	Fidelity Bond	FAD	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	6,750.00	6,750.00	0	For Disbursing Officer and Provincial Director
50213050 02	Office Equipment ( Computer repair)	FAD	NO	NP-53.9 - Small Value Procurement	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	10,500.00	10,500.00	0	For DILG ILIGAN CITY Office use
	<b>FREIGHT SERVICES</b>												
50205010 00	Freight	FAD	NO	Direct Contracting	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	7,200.00	7,200.00	0	Documents transmitted to Regional Office and other offices
50203020 00	Accountable Forms	FAD	NO	Direct Contracting	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	6,000.00	6,000.00	0	For DILG LDN Provincial Finance use
	<b>MEDICAL SUPPLIES &amp; EQUIPMENT</b>												
50203080 00	Medical Supplies and Equipment	FAD	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	1,000.00	1,000.00	0	For DILG LDN Provincial Office use

	<b>DRUGS AND MEDICINES</b>												
50203070 00	Drugs and Medicines	FAD	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	1,000.00	1,000.00	0	For DILG LDN Provincial Office use
	<b>FUEL</b>												
50203090 00	Gasoline Expenses	FAD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	1st - 4th Quarter	GoP	168,000.00	168,000.00	0	For DILG LDN Provincial Vehicle use

Prepared by:  
  
**CHARLOTTE JOANNE P. FORTIN**  
 Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:  
  
**CHARLOTTE JOANNE P. FORTIN**  
 Accounting Clerk

Recommending approval:  
  
**AMINA OMBOR-SATAR, CPA**  
 Program Manager

Approved by:  
  
**BRUCE AUGUSTO COLAO, CESO V**  
 Provincial Director